



Contract Committee Review Request
MUST BE COMPLETED IN FULL

Date: May 21, 2024

Contract/Agreement Vendor:

Ma & Pa Kettle Corn/Dwayne Morgan

Name of Vendor & Contact Person

maandpakettlecorn2006@gmail.com

Vendor Email Address

Selling kettle corn as a fundraiser for Mock Trial team.

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

Pay for buses, subs & expenses for Mock Trial

Reason/Audience to benefit

06/03/24

BOE Date

\$ 200.00

Amount of agreement

Person Submitting Contract/Agreement for Review: Chris Nulf

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator:

Does this Contract/Agreement utilize technology? YES/NO

If yes, Technology Admin:

Cabinet Team Member:

Funding Source: 62 - 893/940

Fund/Project

893/3200/670/940/0000/000/720

OCAS Coding



Consent



Action

Accept and approve the NEW agreement between Broken Arrow Public Schools and Ma & Pa Kettle Corn who will provide a fundraising opportunity for the BAHS Mock Trial team to raise money for their activity fund during the 2024-2025 school year. The cost to the District is \$200.00 and paid for with Activity funds. C. Barber

Summary

This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.

MEMORANDUM

To: Board of Education

From: Chris Nulf

Date: 03 May 24

Re: Mock Trial Fundraiser

SUBJECT

Discussion, motion and vote on to approve or disapprove a NEW contract between Ma & Pa Kettle Corn and Broken Arrow Public Schools for Mock Trial Team fundraising.

ENCLOSURES/ATTACHMENTS

Contract agreement

SUMMARY

The cost of Ma & Pa Kettle Corn services are quoted at \$200 and will be paid from Activity Fund 893/940 (Mock Trial) The dates of services will be October 2024 The vendor will provide popcorn sold by Mock Trial team members, as ordered.

FUNDING

This is to fund all expenses for Mock Trial competition, including substitutes, bus rental, team registration, and awards.

RECOMMENDATION

Approve



Ma and Pa Kettle Corn

Ingredients: Popcorn, Vegetable Oil, Sugar, Salt

Participant Name:

[illegible]